FINANCIAL DEPARTMENT.

No. 147—*B. & R.* 40, *dated 9th July* 1910, *as amended by No.* 1791—*B. & R.* 342, *dated 10th September* 1910.

From this date until further notice applications from the public will be received in the undermentioned Treasuries for issue of supply bills on the Treasuries noted against each :—

1. Mysore District Treasury.	(1) State Huzur Treasury, Bangalore. (2) District Treasury, Kolar. (3) District Treasury, Shimoga.
2. State Huzur Treasury.	(1) District Treasury, Kolar. (2) District Treasury, Shimoga.
3. Chitaldrug District Treasury.	State Huzur Treasury, Bangalore.

2. Each application should contain the following particulars :—

(1) Amount for which supply bill is required ;

(2) Name of Treasury at which payment is required ; and

(3) Name and address of the applicant for supply bill ;

and should be sent in the case of (1) and (3), to the Deputy Commissioner, Treasury Department, concerned, and in the case of (2), to the Officer in charge, State Huzur Treasury, together with the amount for which bills are required and the amount of the commission at ½ per cent.

3. No supply bill will be issued for less than Rs. 500.

4. The undermentioned Taluk Treasuries have also been authorised to receive applications for issue of supply bills :—

Mysore District—	(1) Hunsur. (2) Seringapatam. (3) Nanjangud. (4) T.-Narsipur. (5) Chamrajnagar.
Chitaldrug District—	(6) Davangere.

The application should in this case be addressed to the Amildar of the taluk concerned under the same conditions as above. He will receive the application and the amounts of the bill and commission sent therewith and grant a receipt in the prescribed form and obtain the required supply bill from the District Treasury concerned and deliver it to the party on his surrendering the receipt originally granted.

Circular No. 2930—G. A. D. 377, dated 14—18th November 1910.

To

All Gazetted Officers, Amildars, Deputy Amildars and Munsiffs.

The undersigned has the honor to observe that certificates of giving over and taking charge, or of proceeding on and returning from leave in the case of officers to whom this circular is addressed are not received in this office in many instances till long after the occurrence, and in some instances not received at all, till called for by this office. This throws unnecessary work on this office in issuing requisitions for such certificates (the number of requisitions issued during the last two official years and the three months of the current year being about 280, 270 and 70 respectively), besides putting it to very great inconvenience in not being in possession of up-to-date information regarding these incidents in the services of gazetted and other officers, which information is necessary for several purposes.

To avoid this inconvenience, the undersigned has the honor to invite the attention of all officers to Article 47 of the Civil Account Code, Volume I, which requires that such transfers of charge should be reported *by post of the same day* to the Comptroller, and to request that special attention may be given to this rule in future. This report is required for audit purposes and should be submitted direct by the officers immediately concerned, separate reports being sent to higher administrative authorities through the usual channel as required by departmental rules.

The report may be in the form of a letter, specimen of which is appended below. This cancels the form annexed to this office Circular No. 1918—G. A. 637, dated 17th September 1898, published in Part II of the *Mysore Gazette* dated 29th September 1898.

From

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To

The Comptroller to the Government of His Highness the
Maharaja of Mysore, Bangalore.

Sir,

We have the honor to inform you that we have respectively handed over and received charge this $\frac{\text{afternoon}}{\text{forenoon}}$ of the Office of..... .....
(*vide* Government Order No. , dated).

We have the honor to be,
Sir,
Your most obedient servants,

Officer relieved.....

Officer relieving.....

From—J. S. Chakravarti, Esq., M.A., F.R.A.S., etc., Comptroller to the Government of His Highness the Maharaja of Mysore.

To—The Deputy Commissioners, Treasury Department, of Districts.

Circular No. 3319-26—*Ac.* 385, *dated* 25*th November* 1910.

It has been observed that, under the present arrangements, considerable delay takes place in the annual calculation of the interest due on the Savings Bank accounts kept at the Taluk and District Treasuries in the State and in adding the interest so calculated to the various accounts.

2. The chief causes that now contribute to this delay are the following:—

(i) There is, at present, no uniformity in the taluks as regards the form of the ledger or in the procedure of calculating interest. In some taluks, the same form of ledger as is used in the Comptroller's Office and in the District Treasuries is maintained and the initial calculation (annual) of interest is made in the taluk itself, while, in others, the taluk ledger forms contain no interest column and the initial interest calculation is made in the District Treasury.

(ii) The Taluk Savings Bank transactions are recorded in the ledgers kept in the District Treasuries; under this arrangement, the calculation of interest on each depositor's account and the preparation of annual accounts in respect of Taluk Savings Bank deposits also devolve on the District Treasuries. To remedy the state of affairs described above, as far as possible, the following instructions are issued with the approval of Government.

3. The maintenance of ledgers in the District Treasuries for Taluk Savings Bank transactions serves no useful purpose and results in mere duplication of work. Accordingly, the existing practice of maintaining in the District the duplicates of Taluk Savings Bank ledgers will be discontinued from 1st January 1911.

4. The District Treasuries should write up the current ledgers of Taluk Savings Bank accounts up to 31st December 1910 and send them to the taluks concerned along with the lists of dead accounts and connected ledgers.

5. The Taluk Treasuries should record the transactions from 1st January 1911, relating to Savings Bank accounts kept at them in the ledgers received from the District Treasuries.

6. The Taluk Treasuries should, from 1st January 1911, prepare monthly journals of receipts to and withdrawals from their Savings Bank accounts and submit them to the Comptroller through the District Treasury, which will attach its own journals to the taluk journals and also an abstract showing the aggregate receipts and withdrawals for the whole district for the month.

7. The Taluk Treasuries will, from the current official year, be responsible for the calculation of interest on Savings Bank accounts kept at them and for the submission of annual accounts in Form No. 9 in respect of such accounts.

8. The Taluk Treasuries should obtain in the usual course, from the Stationery Depot, Savings Bank ledger books and other forms for recording their Savings Bank Transactions and for submitting the monthly and annual accounts.

9. The ledgers to be kept in the District Treasuries will, from 1st January 1911, be confined to Savings Bank accounts the transactions of which actually take place at such treasuries.

10. The District Treasuries being responsible for the proper working of their sub-treasuries, will continue to be the channel for submission to the Comptroller of Taluk Savings Bank accounts and for communication of the orders of the Comptroller to the Taluk Treasuries.

11. The District Treasuries should submit to the Comptroller, in original, the annual accounts of Savings Bank transactions rendered by the Taluk Treasuries together with their own annual accounts and an abstract on which Savings Bank transactions of all the Taluk Treasuries and the District Treasuries should be exhibited.

12. At District Headquarters, it is unnecessary to permit Savings Bank accounts to be opened at both the Taluk and District Treasuries. Such accounts at the Taluk Treasuries situated at the District Headquarters are, at present, few, and in four of such treasuries, namely, those at Bangalore, Shimoga, Chikmagalur and Hassan, there are no Savings Bank transactions at all. The numbers of Savings Bank accounts at the other four treasuries on 1st March 1910 were as follows :—

Kolar Taluk Treasury	...	... 128
Chitaldrug Taluk Treasury	...	... 137
Mysore Taluk Treasury	...	... 144
Tumkur Taluk Treasury	...	... 90

These accounts should be transferred to the District Treasuries concerned from 1st January 1911. From that date, there should be no Savings Bank accounts at Taluk Treasuries at District Headquarters and depositors should be directed to go to the District Treasury for opening new accounts or for operating on old accounts.

J. S. CHAKRAVARTI,
Comptroller.

Circular No. 2—P.W., dated 17th December 1910.

To—All Executive Engineers, Civil Officers, the Chief Electrical Engineer and Sanitary Engineer.

Adverting to Government Proceedings No Fl. 2477-525—G. F. 100-10-2, dated 15th November 1910, and in supersession of the late Examiner's, Public Works and Railway Accounts, Circular No. 12, dated 6th August 1900, the undersigned has the honor to request that interdepartmental transactions irrespective of the amounts involved therein, shall in future be adjusted only by means of book transfer and not by cash payment, unless such transfers do not suit the methods of accounts or of business adopted by the receiving department, *vide* para 1507 of the Public Works Code, Volume II.

J. S. CHAKRAVARTI,
Comptroller,
Public Works and Railway Branch.

BANGALORE DISTRICT TREASURY.

Depositors of accounts in the District Treasury Savings Bank are requested to present or send their pass books for entry therein of interest on their accounts for the year 1909-10.

T. CHOKKANNA,
District Treasury Officer.

MYSORE DISTRICT TREASURY.

Notification dated 16th December 1910.

Depositors of the Savings Bank of the Mysore District and Taluk Treasuries are requested to present their pass books at their respective treasuries for entry of interest therein for the year 1909-10.

S. VENKATRANGAM,
Treasury Department.